



Facility

Name: *Dona Ana Head Start/Anthony* **License Number:** *87001*
Address: *609 Church, Anthony, NM 88021*
Phone: *5758822010* **Fax:** **E-mail:** *gwnl1407@nmsu.edu*

License Information

Type: *2 Star Child Care Center* **Status:** *Licensed* **Issue Date:** *01/20/2018* **Expiration Date:** *01/19/2019*

Capacity

Over Age 2: *76* **Under Age 2:** *0* **Night Care:** *0* **Playground:** *285*
Square Footage: *0*

Census

Over 2: *62* **Under 2:** *0*

Classrooms

Number of Classrooms: *5*

Days and Hours of Operation

Monday <i>8:00 AM - 3:00 PM</i>	Tuesday <i>8:00 AM - 3:00 PM</i>	Wednesday <i>8:00 AM - 3:00 PM</i>	Thursday <i>8:00 AM - 3:00 PM</i>	Friday <i>8:00 AM - 3:00 PM</i>
Saturday <i>Closed</i>	Sunday <i>Closed</i>			

Inspection

Date: *11/13/2018* **Time In:** *10:20 AM* **Time Out:** *1:30 PM* **Purpose:** *Annual*

Licensure

8.16.2.11 A Types of Licenses	<i>Compliance</i>
8.16.2.11 B Renewal of License	<i>Compliance</i>
8.16.2.11 D Non-transferable Restrictions of License	<i>Compliance</i>
8.16.2.12 A, K, M Licensing Actions and Administrative Appeals	<i>Compliance</i>
8.16.2.17 E, F Surveys for Child Care Facilities	<i>Compliance</i>
8.16.2.18 D Complaints	<i>Compliance</i>
8.16.2.21 A Licensing Requirements	<i>Compliance</i>
8.16.2.21 B Capacity of Centers	<i>Compliance</i>

Licensure (continued)

8.16.2.21 C Incident Reporting Requirements	Compliance
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Administrative Requirements

8.16.2.22 A Administrative Records	Compliance
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8.16.2.22 B Mission, Philosophy and Curriculum Statement	Not Inspected
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8.16.2.22 C Policy and Procedures	Not Inspected
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8.16.2.22 D Family Handbook	Not Inspected
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8.16.2.22 E Children's Records	Compliance
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8.16.2.22 F Personnel Records	Compliance
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8.16.2.22 G Personnel Handbook	Not Inspected
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Personnel & Staffing

8.16.2.23 A Personnel and Staffing Requirements	Compliance
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8.16.2.23 B Staff Qualifications and Training	Non-compliance
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Educators did not complete the following training within 3-months: Health and Safety Training.

Corrective Action Plan

All educators, regardless of the number of hours per week, will complete the above listed training. The following staff members need to complete the required training: Out of the 8 staff files reviewed, 6 staff files failed to have the Health and Safety Training.

Regulation: 8.16.2.23.B.2.b.

Date to be Completed: 12/13/2018

8.16.2.23 C Staff/Child Ratios and Group Sizes	Compliance
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Services & Care of Children

8.16.2.24 A Guidance	Compliance
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8.16.2.24 B Naps or Rest Period	Compliance
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8.16.2.24 C Additional Requirements for Infants and Toddlers	N/A
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8.16.2.24 D Diapering and Toileting	Not Inspected
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8.16.2.24 E Additional Requirements for Children with Special Needs	Not Inspected
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8.16.2.24 F Additional Requirements for Night Care	N/A
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8.16.2.24 G Physical Environment	Compliance
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Services & Care of Children *(continued)*

8.16.2.24 H Social-Emotional Responsive Environment	Compliance
8.16.2.24 I Equipment and Program	Compliance
8.16.2.24 J Outdoor Play Areas	Compliance
8.16.2.24 K Swimming, Wadding and Water	Not Inspected
8.16.2.24 L Field Trips	Not Inspected

Food Service

8.16.2.25 B Meals and Snacks	Compliance
8.16.2.25 C Menus	Compliance
8.16.2.25 D Kitchens	Compliance
8.16.2.25 E Meal Times	Compliance

Health & Safety Requirements

8.16.2.26 A Hygiene	Compliance
8.16.2.26 B First Aid Requirements	Compliance
8.16.2.26 C Medication	Compliance
8.16.2.27 A-D Illness Requirements for Centers	Compliance
8.16.2.28 A-H Transportation Requirements for Centers	N/A

Buildings, Grounds & Safety

8.16.2.29 A Housekeeping	Compliance
8.16.2.29 B Pest Control	Compliance
8.16.2.29 C Mechanical Systems	Compliance
8.16.2.29 D Water and Waste	Compliance
8.16.2.29 E Lighting, Lighting Fixtures and Electrical	Non-compliance

Electrical outlets within reach of children in the Anthony Head Start 2 classroom do not have protective covers. One electrical outlet does not have a protective cover.

Corrective Action Plan

Protective covers will be added. CORRECTED ON SITE.

Regulation: 8.16.2.29.E.3.b.

Date to be Completed: 11/13/2018

Buildings, Grounds & Safety (continued)

8.16.2.29 F Exits and Windows	Compliance
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8.16.2.29 G Toilet and Bathing Facilities	Compliance
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8.16.2.29 H Safety Compliance	Non-compliance
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The center's record of fire drills does not include the following: the date, the time, the number of adults and children participating, problems encountered during the fire drill. Anthony Head Start classrooms 3 and 4 failed to record the fire drill for October 2018 with the information above.

Corrective Action Plan

The record of fire drills will include all required information. CORRECTED ON SITE.

Regulation: 8.16.2.29.H.3.d.

Date to be Completed: 11/13/2018

8.16.2.29 H3(f)(i)(k) Safety Compliance	Compliance
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8.16.2.29 J Pets	Compliance
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Additional Comments

None

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: Steven Wells



Facility Representative: Whitney Escamilla